

SCOUTS CANADA STANDARD OPERATING PROCEDURES

SECTION 19000 – OTHER PROCEDURES

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19001 – ADVERTISEMENTS:

Proposed advertisements containing trademarks and including logos or titles such as Boy Scouts, Scouts Canada and/or names of program sections, emblems, badges, etc, and/or Scouting activities are to be submitted to the Director of Communications. Contact your Council Executive Director who will proceed in accordance with Council Operating Procedures.

19002 – AIR CHARTER FLIGHTS:

Group charter flights, organized in the name of Scouts Canada, shall be for or in conjunction with approved and bona fide Scout activities only. All such group charter flights shall be approved and regulated by National Operations.

19003 – ETHNIC SCOUT ORGANIZATIONS AND SCOUTS CANADA RELATIONSHIPS:

Scouts Canada may, at its discretion, enter into arrangements with existing central Councils of Ethnic Scout Organizations whose members are members of Scouts Canada, establishing by mutual agreement the roles and responsibilities of such Councils.

19004 – EXPERIMENTS:

Scouts Canada encourages creative activities and innovations to meet members' needs and the Mission of the organization. All proposals are to be forwarded to Program Services at the National office.

Where the proposed activities or innovations are seen to be in conflict with existing Scouts Canada policies, the appropriate commissioner will submit a proposal to the Operations Advisory Committee for review. Regulations will be established if required.

- (i) Each proposal to conduct an experiment must:
 1. Be presented in writing.
 2. Have a clear statement of purpose.

3. State the specific results (objectives) to be achieved by the experiment.
4. State how the results will be measured and by whom, and describe the process for monitoring the experiment.
5. Have a statement outlining the specific nature of the experiment; i.e. what will be done and how it is proposed the expected results will be achieved. This should be accompanied by a copy of the descriptive material to be given to those conducting the experiment.
6. State clearly how and when the experiment will be concluded and under what conditions it might have to be terminated. In both cases, the steps to be taken to ensure a quick and smooth transition to regular operations must be outlined.
7. Have a time and work schedule covering the process of developing, preparing, implementing, testing, evaluating, terminating and reporting the experiment.
8. Have an approved budget, if necessary.
9. Name the person(s) accountable for the experiment.

(ii) In determining whether permission is to be granted, the following points should be considered:

1. Has this type of experiment been done before?
2. Will the results be likely to benefit Scouting?
3. Should the experimental “program” prove successful, how practical would it be to implement? What are likely to be some of the difficulties to be overcome?
4. Have the criteria for conducting an experiment been met?
5. Does the group responsible for the experiment and its evaluation have the required competencies and objectivity to produce reliable findings?

19005 – GIRL GUIDES:

Cooperation between Girl Guides of Canada/Guides du Canada and Scouts Canada should be as close as possible, with particular reference to the development of joint public or community projects.

Scouts Canada believes it is important that the members of Girl Guides of Canada/Guides du Canada and Scouts Canada have the opportunity to participate in joint activities. All levels of Scouts Canada are encouraged to work jointly with appropriate levels of the Girl Guides of Canada/Guides du Canada to develop program opportunities consistent with the guidelines developed by both organizations. When possible and appropriate, members of both organizations should participate in the planning and conducting of these joint activities. Refer to Section 13012.2 regarding property use.

All enquiries relating to Girl Guides of Canada/Guides du Canada should be addressed to their nearest headquarters.

19006 – HITCH-HIKING:

Hitch-hiking **is not permitted** as a means of transportation for members of Scouts Canada.

19007 – INDUSTRIAL AND PUBLIC UTILITY DISPUTES:

Scouts Canada, being a non-political body, **will** not give assistance to either side in an industrial dispute. If any recognized public authority announces that voluntary workers are required to avoid grave public danger or inconvenience resulting from such a situation, there is no objection to Scouters, with the approval of their Council Executive Director, offering their troop, company or crew to that authority. No compulsion must be brought to bear on any individual member to volunteer their services, and no penalty attached to them for not volunteering.

19008 – INTERNATIONAL LETTERS OF INTRODUCTION:

An International Letter of Introduction may be obtained for groups and individuals traveling outside of Canada. Such Letters are issued by Council offices on a standard form issued by the World Organization of the Scout Movement upon written application that must be endorsed by the Area Commissioner. Please also refer to Travel, Section 19016.

The only purpose of the International Letter of Introduction is to identify the carrier as an actively registered Scouting member. The Letter conveys no special privileges.

Council offices must keep records of issuance of such Letters which are to be numbered consecutively and must contain issuing and expiry dates. The bearer must also sign the Letter.

19009 – MAILING LISTS:

The use of Scouts Canada mailing lists is restricted to the purpose of Scouts Canada.

19010 – MULTICULTURALISM IN SCOUTING:

Scouts Canada recognizes and encourages the enrichment of Canadian culture that arises from the multicultural origins of its population. Scouts Canada, while a member of the World Organization of the Scout Movement, is also uniquely Canadian with programs designed to meet the needs of youth in Canada.

In seeking to strengthen a sense of Canadian identity, it respects the desire of ethnic and other cultural groups to preserve their heritage and to contribute from it to the mosaic of Canadian society of which they are an integral part. Sensitive to these aspirations and desires, Scouts Canada encourages those of all cultural backgrounds to participate fully in all Scouting activities through membership in Scouts Canada. Scouts Canada believes that the inclusion in its

membership of a diversity of cultural backgrounds serves to bring to all its members an awareness and understanding of Canada's multicultural heritage, evidences the unity of the Scout Movement, and enriches its programs. Accordingly to Scouts Canada:

- (i) Urges all its members to seek opportunities to enhance their awareness and understanding of the Canadian cultural mosaic through personal contacts and through programs involving members of other cultural and ethnic backgrounds.
- (ii) Authorizes those groups that are essentially of one ethnic background, should they so desire to:
 1. incorporate into their programs, requirements additional to those of Scouts Canada, relating to the history, language, culture and traditions of their particular heritage;
 2. use the language of their ethnic heritage;
 3. wear on the uniform an appropriate emblem identifying their ethnic background, in addition to insignia of Scouts Canada;
 4. incorporate colours and symbols in their group neckerchief to reflect the ethnic background to the group;
 5. identify in their group name, additionally to the designation normally acceptable, their ethnic background;
 6. offer and accept invitations to present programs illustrating their traditional and cultural background at Council and other events.

19011 – MOURNING:

A two-inch black ribbon worn around the left sleeve of the uniform, midway between elbow and shoulder, signifies mourning which is normally of one month's duration. The black ribbon may be worn by a Group/Section because of personal bereavement within that Group/Section. On a Council basis, the period of mourning is decided by the respective Commissioner and could include lowering of flags on Scouts Canada property to half-mast.

National periods of mourning will be based on instructions from the Chief Commissioner on the request of the Chief Scout.

19012 – POLITICS:

Scouts Canada is not connected with any political body. Members in uniform or acting as representatives of Scouts Canada, **must not** take part in meetings or activities of a political nature or offer support.

19013 – PUBLIC APPEARANCES:

Members in uniform are not allowed to appear on the stages of theatres or other public places in commercial entertainment, without prior approval of the Director of Communications, Scouts Canada.

19014 – RELIGION:

Scouters shall, in addition to accepting the Mission and Principles of Scouts Canada, provide leadership by word and example in the life of their religious community.

In each Group/Section it is the responsibility of the Scouters, in consultation with the chaplain or other religious authority concerned, to seek to fulfill in and through the Scout Group/Section the Principles of Scouts Canada and the spiritual goals of the Sponsor/Partner.

In planning programs, all Groups/Sections, whatever their sponsorship, shall respect the religious obligations of the members. Members may be excused upon the request of parents or guardians if any program is thought to contravene the rules of their own faith.

Church Sponsors/Partners may make religious exercises and/or instruction condition of membership. This condition must be stated to all applicants.

In church sponsored Groups/Sections open to children of any faith, children/youth not belonging to the sponsoring church, may be excused from such exercises and/or instruction on parent's or guardian's request.

19014.1 – Guidelines:

Scouts Canada shall provide interdenominational guidelines and resource material to assist in the enrichment of spiritual life through Scouting.

19014.2 – Church Parades:

In planning combined or Area religious services or church parades, Scouters shall consult with the clergy of the faiths concerned.

19014.3 – At Camp:

In camp, Scouters shall make every effort to provide the opportunity for campers to attend religious observances of their own faith. Where this is not possible, a Scouts' Own may be held.

Grace should be said at meals.

19014.4 – Scouts’ Own:

A gathering of members called a Scouts’ Own, is held for the worship of God and to promote a fuller understanding of the Promise and Law.

A Scouts’ Own is supplementary to, and not in substitution for, a regular religious service.

A Scouts’ Own is prepared and conducted by children and youth members, Scouters, and on occasion chaplains, and should be acceptable to all the faiths represented. These services may be held at any time.

19014.5 – Religion in Life Program:

The Religion in Life emblem is granted to a Cub, Scout, Venturer, Rover or adult who has completed the requirements laid down by their own faith or denomination, and to the satisfaction of their spiritual advisor.

There are five stages to the program. The emblems are coded by coloured borders and the requirements are tailored to age groupings as outlined in pamphlets available from Scouts Canada’s web site www.scouts.ca. Members may start at any stage appropriate to their age or capability.

The stage or stages earned in the Cub pack may be carried into the Scout troop, and those earned in the Scout troop carried into the Venturer company, and those earned in the company to the Rover crew. Only the emblem for the latest stage earned is worn.

A certificate signed by the member's religious authority and section Scouter is issued with each stage.

19015 – TRANSLATIONS:

Scouts Canada will provide program support materials in whatever language is necessary to meet the needs of a significant number of its members, subject always to the financial implications being satisfactorily resolved.

19016 – TRAVEL:

Members proposing to camp or travel outside Canada as part of an authorized Scouting event/ activity must obtain the approval of their Council Executive Director, giving at least four weeks prior notice. Tour Permits for this purpose can be obtained from any Council office, from the www.scouts.ca website, or see Section 20000. Please refer to Section 13022 for further detail on Tour Permits.

Exception: If tour is into USA, the distance from home is not more than 200 km and the duration is less than 12 hours, a Tour Permit is not required.

Scouts Canada **requires** that individuals and groups traveling outside Canada carry adequate “Out of Country Medical Insurance” **and**, if traveling by commercial carrier, “Trip Cancellation Insurance”. Travelers may obtain such coverage through local travel agents, insurance companies or family health plans. Travel insurance is not available through Scouts Canada.

19017 – WORLD SCOUTING:

As a member of the World Organization of the Scout Movement, Scouts Canada, in cooperation with L’Association des Scouts du Canada, will play an active part in World Scouting, within the limits of available resources, by:

- (i) Participating in the development and implementation of World Scouting policies.
- (ii) Showing willingness to participate in the work of the World Organization.
- (iii) Involvement as a member of the Inter-American Scout Region.
- (iv) Establishing and maintaining liaison with other Scout regions, particularly the European Region.
- (v) Participating in events conducted by other countries and groupings of countries.
- (vi) Encouraging the presence of members from other countries at events in Canada.
- (vii) Maintaining an association with the International Conference of Catholic Scouting.
- (viii) Promoting an awareness of World Scouting and providing opportunities for the membership to identify with World Scouting.