

SCOUTS CANADA

BY-LAW,

POLICIES, AND

PROCEDURES



January 2009

TABLE OF CONTENTS

Introduction	Pages i - v
By-law No. 2	Pages 1 - 19
Policies of Scouts Canada.....	Section 1000
Scouts Canada Structure.....	Section 2000
Membership & Registration.....	Section 3000
Appointments/Positions	Section 4000
Scouts Canada's Programs.....	Section 5000
Adult Development.....	Section 6000
Duty of Care	Section 7000
Uniforms and Insignia.....	Section 8000
Recognition / Honours and Awards.....	Section 9000
Camping & Outdoor Activities	Section 10000
Accounting and Fundraising Principles.....	Section 11000
Personal Information Protection.....	Section 12000
Risk Management.....	Section 13000
Employees	Section 14000
Conflict of Interest.....	Section 15000
Intellectual Property	Section 16000
For future use	Section 17000
For future use	Section 18000
Other Procedures	Section 19000
Forms	Section 20000
Definitions	
Index	

Preface

Providing service and support for Section Leaders and delivering quality programs is critical. With this in mind we have aligned the structure of Scouts Canada to enable us to provide service and support right at the group level.

We have significantly streamlined the organization to 20 councils from coast to coast:

- British Columbia – 3 councils
- Alberta – 2 councils
- Saskatchewan – 1 council
- Manitoba – 1 council
- Ontario – 8 councils
- Quebec – 1 council
- New Brunswick – 1 council
- Prince Edward Island – 1 council
- Nova Scotia – 1 council
- Newfoundland and Labrador – 1 council

Each council will continue to provide service and support to groups through Areas. Each council will have a Council Commissioner appointed by the Executive Commissioner and Chief Executive Officer. This person's key role is to manage the Area Commissioners within their council and ensure that the section leaders receive the appropriate service and support to develop and conduct quality programs, which achieve Scouts Canada's Program Standards.

Each Group will have a Group Committee led by a Group Commissioner selected or elected, then appointed by the Area Commissioner, to ensure that the section leaders receive the appropriate service and support necessary to develop and conduct a quality program and achieve Scouts Canada's Program Standards.

Council and group committee members will be clearly focused on the following:

PROGRAM

- Help section leaders deliver quality programs
- Motivate and support Scouters
- Recognize and thank section Scouters
- Coach and mentor section Scouters
- Provide training and development opportunities

MEMBERSHIP

- Recruit volunteers
- Recruit youth members

ADMINISTRATION

- Critical administration including risk management and finance
- Fundraising

Section leaders will be clearly focused on developing and conducting quality programs which achieve Scouts Canada's Program Standards.

Section Leader's To Do List:

- Plan program
- Deliver program
- Recruit youth
- Risk management administration
- Take appropriate training

In order for Scouts Canada to continue to succeed, it is critical that all adult members clearly identify their role in the movement and direct their volunteer energies toward achieving our mission:

The mission of Scouting is to contribute to the education of young people, through a value system based on the Scout Promise and Law, to help build a better world where people are self-fulfilled as individuals and play a constructive role in society.

Thank you for your contribution and commitment to Scouting in Canada.

HISTORY / INCORPORATION

Scouting began in 1907 when Lt.-Gen. Robert Stephenson Smyth Baden-Powell, later Lord Baden-Powell of Gilwell, took a group of boys to a camp on Brownsea Island. The Boy Scouts Association throughout the British Commonwealth was incorporated by Royal Charter granted by His Majesty King George V in 1912 for the purpose of instructing boys of all classes in the principles of discipline, loyalty and good citizenship.

Scouting came to Canada in the **fall of 1907**, just months after the book, "*Scouting for Boys*", was published in England. The Canadian General Council of the Boy Scout Association was incorporated by an Act of the Canadian Parliament on June 12, 1914. The Canadian General Council was a branch of the Boy Scout Association until October 30, 1946, when it became an independent member of the Boy Scout World Conference. A subsequent amendment changed the name to Boy Scouts of Canada. In 1976 the Scouts Canada logo was introduced. Scouting in Canada **became** commonly referred to as SCOUTS CANADA..

On February 2, 2007, the Canadian Parliament passed an Act to legally change the organization's name to Scouts Canada.

B.-P. wrote to Earl Grey in 1910 to ask him to organize Scouting in Canada. Since that time, every Governor General has been either the Chief Scout for Canada (prior to 1946) or Chief Scout of Canada (after 1946).

AFFILIATIONS:

B.-P. Guilds in Canada:

B.-P. Guilds are groups of persons who wish to retain a link with, and lend support to, Scouts Canada. B.-P. Guilds in Canada shall register with the Canadian Council of B.-P. Guilds after approval by the appropriate council. The Canada Council of B.-P. Guilds is an organization established by Scouts Canada for the following purposes:

- To give national recognition to B.-P. Guilds in Canada.
- To exchange information with, and among, B.-P. Guilds.
- To maintain membership in the International Fellowship of Former Scouts and Guides.

For B.-P. Guild members wishing to register with Scouts Canada, refer to Section 3002.1

Salvation Army

The Salvation Army Scout Association has been affiliated with Scouts Canada since 1937.

L'Association des Scouts du Canada

L'Association des Scouts du Canada has been affiliated with Scouts Canada since 1967.

PROTECTION OF MARKS, ETC.

The law provides protection for the names, titles, emblems, badges, etc. used by the Corporation.



Use of the Corporate Seal is covered under Article I c. of By-law No 2. Design of the seal was revised to reflect the passage of the February 2, 2007 Act of Parliament amending the legal name of the organization to Scouts Canada.

Use of the Scouts Canada logo or other intellectual property is covered under Section 1006 and Section 16000.

Any person making unauthorized use of them is liable to prosecution.

POLICY:

Scouts Canada as a member of the World Organization of the Scout Movement adopts as its Mission, Principles, Practices and Methods the Fundamental Principles of the World body, as summarized below.

MISSION:

The mission of Scouting is to contribute to the education of young people, through a value system based on the Scout Promise and Law, to help build a better world where people are self-fulfilled as individuals and play a constructive role in society.

PRINCIPLES:

Scouting is based on three broad principles which represent its fundamental beliefs.

Duty to God: This is defined as “adherence to spiritual principles, loyalty to the religion that expresses them and acceptance of the duties resulting therefrom.”

Duty to Others: This is defined as “loyalty to one’s country in harmony with the promotion of local, national and international peace, understanding and cooperation,” and “participation in the development of society, with recognition and respect for the dignity of one’s fellow-being and for the integrity of the natural world.”

Duty to Self: This is defined as “responsibility for the development of oneself”. This is in harmony with the educational purpose of the Scout Movement whose aim is to assist young people in the full development of their potentials.

PRACTICES AND METHODS :

Scouting Practices and Methods are defined as a system of progressive self-education including:

- A Promise and Law
- Learning by doing
- Membership in small groups
- Progressive and stimulating programs
- Commitment to the values of doing one's best, contributing to the community, respecting and caring for others, contributing as a family member
- Use of outdoor activities as a key learning resource.

VISION

As a member of the World Organization of the Scout movement, Scouts Canada strives to be recognized by all Canadians as a values-based and dynamic national force in youth education that welcomes all persons and ultimately contributes significantly to the local, national and global communities by developing self-assured and principled young adults. Scouts Canada commits to employing exciting programs that engage youth in their own experiential learning, with support from an increasingly younger and diverse team of high quality volunteer leaders and competent professionals.