



It starts with Scouts.

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avec les Scouts.

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## **Area Youth Commissioner (AYC) Position Description**

**Accountable to:** Council Youth Commissioner

**Shares Responsibility with:** As a member of the Area Key 3 shares responsibility with the Area Commissioner and the Council Field Executive or their designate.

**Appointment:** Appointed annually by the Council Youth Commissioner, in consultation with the Area Commissioner and Council Field Executive or their designate, for a maximum of three (3) consecutive years.

**Time required:** 10 to 15 hours per month in addition to any required meetings.

**Role:** To ensure that the youth of the Area are involved and engaged in every decision that relates to their Scouting experience; to advocate for young volunteers throughout the Area; and to ensure that youth leadership development opportunities are provided for all youth members. The Area Youth Commissioner will act in conjunction with the Area Commissioner and Council Field Executive to administer the Area in addition to working with the Council Youth Commissioner and the Council Youth Network.

### **Duties and Responsibilities:**

#### **Area**

1. Establish and/or maintain the Area Youth Network while serving as the Chair.
2. Serve as an active, contributing member of the Area Service Team.
3. Work with the Area Service Team to provide direct support to the section and the group, in the form of feedback and encouragement based on Quality Program Standards.
4. With the Area Service Team, help promote available tools and resources to deliver Scouting programs within the Area.
5. Promote youth leadership development within the sections by visiting the sections and encouraging proper use of Sixer/Second Councils, Courts of Honour, and Venturer Executives.



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6. Work with the Area Commissioner and the Council Youth Commissioner to set goals and build a personal development plan.
7. Ensure that the Public Appointment Process is followed for the incoming Area Youth Commissioner and that the incumbent receives a proper orientation and transition.

### Council

1. Serve as a member of the Council Youth Network and communicate on a regular basis with the Council Youth Commissioner.
2. Encourage and support delivery of youth training events (i.e. FOCUS, FAST, FLEX, Venturer Exec.)
3. Ensure that youth and adult volunteers are regularly recognized for their contributions & achievements in a timely manner.
4. Additional duties as discussed in consultation with the Area Commissioner, and the Council Youth Commissioner.

**Ideal Qualifications:** The Area Youth Commissioner should be enthusiastic, committed to Scouting and possess a positive attitude. The Area Youth Commissioner should responsibly have the time available to excel in this role. The Area Youth Commissioner has taken or is willing to take leadership development training.

#### Recommended Skills

- Communication
- Time Management
- Planning
- Teamwork
- Leadership

#### Beneficial Knowledge

- Scouts Canada's Programs and Resources
- By-laws, Policies and Procedures
- Scouts Canada's Mission
- National Youth Network structure and initiatives