



It starts with Scouts.

Tout commence  
avec les Scouts.

Scouts Canada (Newfoundland & Labrador)  
Trust Foundation Inc.  
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St. John's, NL A1E 5Y7

# APPLICATION FOR NEED-BASED SUPPORT

## General Fund Disbursement Guidelines and Application

### THE ERIC RUSSELL MEMORIAL FUND

The Eric Russell Memorial Fund gives financial assistance to Scouts and Venturer Scouts who would not otherwise be able to attend provincial or national jamborees. The Russell Fund was created by the North East Avalon Region in the early 1980s to honour the memory of Scouter Eric Russell. Scouter Eric was involved with the 1<sup>st</sup> St. Thomas Scouts as a Scout, Venturer, Rover and as a Junior Leader. Scouter Eric also served on the St. John's Regional Council in the late 1970s. While he was a Rover, Scouter Eric was instrumental in starting the 2<sup>nd</sup> St. Thomas Scout Troop at the Church of England Boys' Orphanage. Scouter Eric served as a leader of this troop until he passed away.

### THE GENERAL FUND

The Trust's General Fund offers support to Venturer Scouts and Rover Scouts.

### THE CUBOREE FUND

The Cuboree Fund gives financial assistance to Cub Scouts who would not otherwise be able to attend provincial jamborees. The Cuboree Fund was created after the 1995 Cuboree, held on Bell Island. The organizing committee led by Camp Chief Charles Cook asked the North East Avalon Regional Council to set aside and invest the \$5,000 surplus from the Cuboree. The Fund's original object was to give Cub Scouts needing financial assistance to attend Cuborees.

*Scouts Canada (NL) Trust Foundation Inc.* is a registered charity managed by Scouters active in the Newfoundland and Labrador Council. The Trust manages a pool of funds to support youth in all sections attend jamborees and similar events provincially, regionally, nationally, and internationally.

### CONTEXT

1. References to the "By-law" are references to the General Fund By-law, By-law No. 3 of Scouts Canada (Newfoundland and Labrador) Trust Foundation Inc.
2. References to "the Trust" are references to Scouts Canada (Newfoundland and Labrador) Trust Foundation Inc.
3. The By-law says that "Youth" means a youth member of Scouts Canada as defined in [By-law No. 2](#) of Scouts Canada registered with the Newfoundland and Labrador Council.

### PURPOSE

4. The Trust may benefit only Youth members of the Newfoundland and Labrador Council of Scouts Canada who are in good standing.
5. The By-law that governs the Russell Fund and the Cuboree Fund enables the Trust to give financial support to Youth who would not otherwise be able to attend provincial jamborees.
6. The Trust bases financial support on financial need. The Trust assumes that the Youth
  - a) Is a member in good standing
  - b) has exhausted all other avenues of funding from the Group, its Sponsor, and other sources;
  - c) attends meetings regularly;
  - d) has participated in fund-raising to the best of their ability; and,
  - e) demonstrates the beliefs and principles of Scouting.

### LIMITATIONS

7. Because the By-law limits the General Fund to supporting Youth, it cannot consider giving financial support to Scouters.

### INTEGRATION WITH OTHER SUPPORT

8. A Youth may receive all of need-based support from the Trust, a grant from the Trust, and payments from Scouts Canada's No One Left Behind program.

### DEADLINES

9. The Trust allocates available funds for the period September to August Scouting year by February 28 of the preceding year.

Applications for financial support are therefore due on January 31 annually.

10. To help the Trust budget for General Fund payments, Section Scouters and Group Commissioners should inform the Trust of their intention to apply for financial support on behalf of a Youth participant when they decide to register for an event regardless of when their application is due.

### APPLICATION PROCESS

11. Section Scouters are responsible for filing an application on behalf of the Youth participant with the Trust. Group Commissioners will approve the application prior to filing.
12. Applications must state the registration fee for the event, as well as any additional group fees for the event. A rationale for need-based funding is part of the application.
13. The Trust will not consider applications received after the filing deadline.
14. Funding decisions are final.

### PAYMENT PROCESS

15. The Trust pays financial support directly to the Youth's Group.
16. If a Youth withdraws from an event, the Group must return the funding. If the support has been applied to a registration fee and the registration fee is not fully refunded, the Group will share any refund it receives in the proportion that the support paid bears to the full registration fee.

### AMOUNTS AVAILABLE

17. The Trust sets aside a fixed amount for need-based General Funding annually.
18. The Trust is not obliged to disburse all money set aside.
19. Need-based support paid in any year depends on the number of events the Trust supports and the number of Youth seeking support. For this reason, the support given for a past event is not a reliable indicator of the support available for a future event.

### REVIEW

20. These guidelines are subject to annual review.

