

**2<sup>nd</sup> BEAVER BANK SCOUTING's**

**“HAROLD T. BARRETT  
FUN FOREST CAMP”**

**REGULATIONS & INFORMATION DOCUMENTS**



**Camp Address:**

**1901 Beaver Bank Road, Beaver Bank  
Nova Scotia**

**2.4 km in from the Gated Road to Camp Gate**

**Revised January 2021**

**To Book the Camp**

**<https://scouts.doubleknot.com/facilitysearch/4465>**

**Camp Web Page**

**<https://www.scouts.ca/councils/eastern/nova-scotia/council-camps/local-camp/harold-t.-barret-fun-forest.html>**

**htb.ns@scouts.ca**

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## “HAROLD T. BARRETT FUN FOREST CAMP” - REGULATIONS

### **Booking Requests:**

All bookings are made through Scouts Canada’s Doubleknot system. For information on available dates and costs visit:

<https://scouts.doubleknot.com/facilitysearch/4465>

**Additional Fees – Contact [htb.ns@scouts.ca](mailto:htb.ns@scouts.ca) to arrange**

**Camp Badges:** \$3 each.

**Generator:** One hour is available free, after that it is \$3.50 per hour.

**Cleaning Fees:** Clean-up fees are charged at \$50 per hour if the property grounds or facilities are left in a mess. All garbage must be removed. Refer to the HTB Camp Regulations for a complete list. A copy of the Camp Rules are posted in the Kitchen and on the reverse of this form.

## REGULATIONS

It is the responsibility of all Camp Users to review all emergency procedures and brief their Group of the actions to be taken in event of an emergency. The camp has a posted muster station and exit signs, and these should be reviewed ASAP. Please see Forest Fire Prevention Plan attached. Crisis planning is the responsibility of each Camp User. "In case of emergency the “Responsible Adult” is responsible to check the building and assist those in need with exiting the building."

**MAIN GATE:** You may LEAVE UNLOCKED during your STAY. If left open, please LOCK the padlock.

**CAMP GATE:** If you leave open, please LOCK the padlock.

**CAMP INSPECTION CHECKLIST:** You are responsible to conduct the PRE and POST INSPECTION Checklist. Leave completed on the Kitchen Counter, with your final Camp Numbers on it.

**SMOKE DETECTORS:** DO NOT REMOVE THE BATTERIES

**PETS:** Are not permitted.

**NO COOKING of FOODS that PRODUCE GREASE,** on the stove - by Order of the Halifax Regional Fire and Emergency Services Department. (Bacon, deep fried items, sausages etc.) If you cook them in the Oven, please Clean the Oven.

**FIREWOOD in the shed is for the WOODSTOVE ONLY and is included in the rental.** Please refill the indoor firewood pile before departure. The wood is stored in the Generator Shed near the Lodge.

CAMPFIRE WOOD is \$30. per CAMPFIRE. Suggest you bring your own, it will be cheaper.

**FIRE PRECAUTIONS:** The CAMP is governed by the Fire Prevention Regulations of the Forest Act and is subject to Inspection by the Dept of Natural Resources. Fire index is posted each day at 2:00 PM on the

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Dept of Natural Resources website. “novascotia.ca/burnsafe” or by calling 1-855-564-2876. Please see Forest Fire Prevention Plan attached.

**BUNKS:** Are made of plywood. Please bring Sleeping Pad/Yoga Mat. Large Air Mattress are too wide because of side rails and are not safe.

**WATER:** The water is currently disconnected and you must bring your own.

**POWER:** The Lodge is powered by SOLAR so please DO NOT OVERLOAD. Coffee Pot & Appliances draw a lot of power. If you plan to use them you need to run the Generator while they are in use. Don't forget to turn off the Generator when not required. Plugs that are on the Solar Power System are marked as such. Please do not use them for Appliances. PLEASE ENSURE all LIGHTS and SOURCES of POWER are TURNED OFF WHEN NOT NEEDED & BEFORE LEAVING. If you are Power Wise and keep lights usage at a minimum, the generator should not be needed. A Generator is available as back up. If the SOLAR BATTERIES become completely depleted, it takes approx 7 hours running the generator or some great sunshine to re-charge the batteries.

**GENERATOR USE:** One hour is available free, after that it is \$3.50 per hour.

**DAMAGE:** The CAMP will be checked following your departure. Any damages will be repaired at YOUR EXPENSE. It is your group's responsibility to REPLACE BROKEN ITEMS.

**FIRST AID and CLEANING SUPPLIES:** You are responsible to bring your own.

**SMOKING:** LODGE, GENERATOR SHED and OUTHOUSES are SMOKE FREE Bldgs. Please Clean-Up your BUTTS.

**BBQ:** Available with LODGE Rental (bring your own propane).

**KEY PICK-UP:** You will be contacted and arrangements made. \$30.00 fee per set of lost keys.

There is a Troubleshooting Guide on the Wall in the  
Main Room.

Please remember it is a LODGE in the middle of the  
woods, not a HOTEL.

BEST REQUIREMENT – HAVE FUN, LOTS OF IT!

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## HAROLD T. BARRETT FUN FOREST CAMP INSPECTION CHECKLIST

**Open propane tank noted "in use"**

AREA	CHECKS to be DONE	PRE CAMP	POST CAMP	COMMENTS
<b>EXTERIOR</b>	Exits clear of debris/snow	Y / N	Y / N	_____
	Windows & Doors Okay /Locked	Y / N	Y / N	_____
	Outhouses Clean (if used)	Y / N	Y / N	_____
<b>KITCHEN</b>	Stove/Oven/Clean/Off	Y / N	Y / N	_____
		Y / N	Y / N	_____
	Sinks/Counters/Dishes Clean	Y / N	Y / N	_____
	<b>Fridge /Freezer Clean &amp; Open</b>	Y / N	Y / N	_____
	Kitchen Clean	Y / N	Y / N	_____
	Tables/Chairs Clean/Put Away	Y / N	Y / N	_____
<b>ALL ROOMS</b>	Activity Room Clean	Y / N	Y / N	_____
	Bunkroom Clean	Y / N	Y / N	_____
	Adult's Rooms Clean	Y / N	Y / N	_____
	First Aid Room Clean	Y / N	Y / N	_____
	Bathrooms Clean	Y / N	Y / N	_____
	Dry and Wet Mops Clean	Y / N	Y / N	_____
	Lockers Empty	Y / N	Y / N	_____
<b>FIRE SAFETY</b>	Smoke Detectors (3) <b>Test</b> /Working	Y / N	Y / N	_____
	Testing Stick is on top of Bulletin Board	Y / N	Y / N	_____
	Fire Extinguishers Okay	Y / N	Y / N	_____
<b>GENERATOR</b>	<b>Generator Meter Reading #</b>			_____
	Generator filled	Y / N	Y / N	_____
	Gerry Cans Filled	Y / N	Y / N	_____
	Generator Off	Y / N	Y / N	_____
<b>OTHER</b>	All Lights Working & <b>Off</b>	Y / N	Y / N	_____
	Canada & NS Flags present	Y / N	Y / N	_____
	Barbecue <b>Cleaned/Indoors (if used)</b>		Y / N	_____
	<b>Firewood</b> Brough in from Generator Building & Stacked		Y / N	_____
	<b>****Water Pump Turned Off</b>		Y / N	_____
	<b>****All Floors Swept &amp; Mopped, Please Use Cold Water and Vinegar Only</b>		Y / N	_____

Cigarette Butts Picked Up \_\_\_\_\_

**PLEASE REMOVE ALL ITEMS YOU BROUGHT IN, INCLUDING ONES YOU PUT IN THE CUPBOARDS**

AREA	CHECKS to be DONE	BEFORE CAMP	AFTER CAMP	COMMENTS
OTHER	Propane Tanks Off		Y / N	_____
	Garbage/Compost Etc. Removed		Y / N	_____
	Cardboard Boxes Removed		Y / N	_____
	Both Gates Locked		Y / N	_____
	*****In cold conditions, please put 1/2 Cup Antifreeze in each Toilet and Bathroom Sink and 1/2 Cup in 1 Kitchen Sink.		Y / N	_____

Camp inspected by: \_\_\_\_\_ Date \_\_\_\_\_  
(Camp Representative)

**START OF CAMP**

Renter: \_\_\_\_\_ Date \_\_\_\_\_  
(Print) (Sign)

**END OF CAMP**

Renter: \_\_\_\_\_ Date \_\_\_\_\_  
(Print) (Sign)

**Please Double Check all Doors.**  
**Please report any/all DAMAGES. Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please leave this Form, with your final numbers on it on the Kitchen Counter. Please return the Camp Keys. Thank You.**

## **HTB FUN FOREST CAMP - FOREST FIRE PREVENTION PLAN**

### **Campfires:**

- Check local announcements to make sure there are no fire bans in effect
- Never light fires outside of the campfire pits provided
- Never leave a fire unattended
- Always have a way to put out your fire safely (pail of water or sand, fire extinguisher)
- Always make sure your fire is completely extinguished before you leave.
  - Tip: put a knife (or other similar metal object) into the earth in the fire pit and leave it for 5-10 minutes. Carefully check to see if the blade is hot; if it is, continue to douse the fire pit

### **Stoves:**

- Always place stoves on firm, level surfaces
- Ensure stoves are properly distanced from potential fire hazards (i.e.: hanging or blowing articles)
- Keep flammable materials a safe distance from open flames
- Always have a functioning fire extinguisher nearby
- Do not refill fuel in an area where stoves may later be lit
  - If you spill, take appropriate measures to clean it up or allow fuel to dissipate

### **Lanterns:**

- Ensure your lantern is on a firm, level surface or hung in a secure manner
- If hanging your lantern, do not hang it in a way that it is touching the tree or beam which is supporting it
- Keep flammable materials at a safe distance
- Always have a functioning fire extinguisher nearby

### **General:**

- Except with permission of the Booking Agent, no fireworks are to be used in camp.
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SCOUTS CANADA

HOLD-HARMLESS AND INDEMNITY AGREEMENT (ORGANIZATIONAL)

I/WE \_\_\_\_\_, hereinafter referred to as the "Organization", shall indemnify, hold free and harmless, assume liability for, and defend the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers, and directors from any and all costs and expenses including, but not limited to, attorneys' fees, reasonable investigative and discovery costs, court costs, and all other sums which the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers and directors may pay or become obligated to pay on account of any, all and every demand for claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the Organization's use of real or personal property belonging to the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers, and directors, on \_\_\_\_\_ (date) or by any action or omission by the Organization, its members, agents, servants, employees, officers, or directors.

Further, the Organization agrees to provide a **Certificate of Insurance naming HTB Fun Forest/Scouts Canada Camp as additional insured on a comprehensive general liability insurance policy in force during the period of use in an amount of not less than \$2,000,000.** Such Certificate to specifically show any exclusions contained in the policy.

Property and period to be used:

*"Harold T. Barrett Fun Forest/Scouts Canada Camp"  
1901 Beaver Bank Rd., Beaver Bank, NS*

Dates \_\_\_\_\_

(Organization): \_\_\_\_\_

By: \_\_\_\_\_ a member of the Organization who has authority to Sign this Document

Date: \_\_\_\_\_

*Attach Certificate of Insurance*

**Note to Camp Manager: Please forward this form to your Council Office. B.P. &P., Section 2000  
February 2007**