



Onboarding Process

VOLUNTEERS & ROVERS

1. ONLINE APPLICATION & REFERENCES (REF) *

Complete an online application at www.myscouts.ca and receive role description and [New Scouter Welcome Kit](#) from the Group.

- Provide 5 character references with emails and how you know them, at time of registration. After registration, missed references must be updated by Group Commissioner or Administrator.
- Two of the passed references must have known the member a min. of five years or more. No family members are accepted.
- References will be contacted via email by BackCheck or Silver Talent
- Further inquiry maybe required as needed

2. CODE OF CONDUCT (COC)

- The Code of Conduct will automatically pop up when you log into your myscouts account.
- Youth volunteers, once 18 years old, a new Adult COC will be required.

Signing this document is a personal commitment to Scouts Canada

3. INTERVIEW (INT)

- 2 Qualified interviewers will conduct the interview*
- They will discuss the role and requirements
- Transferred Scouters to a new group, area or council, require secondary interview/references
- **CONFIDENTIALITY of all applicants is respected**

4. SCOUTING FUNDAMENTALS (SF)

- 6 Sessions includes Respect in Sport training
- Respect in Sport training cost \$30 + tax (maybe refundable by group)
- Training can be found in your myscouts account under **New David Huestis Learning Centre**
Must be completed within 30 days

Wood Badge I (WBI)

- Canadian Path for Section leaders
- Group Committee
- Group Commissioner

Rover only roles do not require to complete a WBI

5. POLICE RECORD CHECK (PRC) WITH VULNERABLE SECTOR SEARCH (VSS)

- All members 18 years old and older must submit a CLEAN PRC
- PRC's must be renewed every three years
- Group Commissioner will be able to provide a letter/instructions on how to complete a current PRC in your community
- Original In-Person PRC's must be received at the Service Centre within 3 months of the completion date.

No electronic copies will be accepted.

VULNERABLE SECTOR SEARCH

Completed as part of the PRC process with the local police, or RCMP detachment.

VSS only needs to be done once if PRC is renewed every 3 years

VSS not required for Rover only roles

ONCE THE ABOVE HAS BEEN COMPLETED

6. APPROVAL

- Group Commissioner ensures all requirements completed will then complete Scouter Approval for returning members.
- Council Registrar does CAP once all requirements have been completed

**ACTIVATION
READY TO SERVE
& PARTICIPATE**

*If registration process is not completed and approved within 90 days the account will be inactivated.

**Qualified interviewer will be an active compliant scouter with Volunteer Screening: It's Our Duty training

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