



Scouts Canada SHINING WATERS COUNCIL



COUNCIL SERVICE TEAM MEETING
Hosted via Zoom Videoconferencing
by Kit Cheng, Nicole Donadio and Mandy Chung (CK3)
Saturday August 14, 9:30 AM – 12 Noon

Number of Attendees: 44 participants, 32 Scout Groups represented.

Attendees: Brenda Laird (SWC / 4th Orangeville), Brenda Meades (1st Barrie Foresters), Cassandra Ip (1st Hong Kong Canadian), Christine Rosenthal (2nd Markham), Chuck Heron (SWC), Clement Cheng (38th Richmond Hill), Collin Tsang (3rd Unionville), Daisy Gao (SWC), Daniel Lei (SWC), Daniel Plessis Bélair (1st Palmerston), Dena Rogers (SWC / 2nd Keswick), Dennis Gadd (2nd Listowel), Doug Donald (1st Penetanguishene), Edna Elliston (Program), Elizabeth Anne Heath-Neuman (1st Ballantrae), Ernest Lo (133rd Milliken), Glenn Skitch (1st Stouffville), Greg Bolton (1st Mount Albert), Gregory Peach (SWC / CVR / 10th Barrie), Helen Carnie (2nd Markham), Jackson Kwok (SWC / 6th Richmond Hill), James Bray (SWC / 14th Barrie), James Kam (1st Markham York Region MedVents), Judy Hall (2nd Huntsville), Kirsten Heard (1st York Regional Police), Kit Cheng (SWC), Kristy Carthew (SWC), Len Cox (1st Owen Sound), Liz McIsaac (3rd Bracebridge), Mandy Chung (SWC), Nicole Donadio (SWC), Peck Yap (SWC / 8th Markham), Pradeepta Chakravarti (8th Richmond Hill), Priscilla Wong (7th Milliken Mills), Rob Duncan (1st Orillia), Robert Kennedy (2nd Aurora), Robert Martinell (SWC), Robert Pearson (Newmarket Scouting Group), Rosalind So (1st Maple / Safety), Ross Haagsma (5th Aurora), Samil Chagpar (392nd Thornhill Muslim), Shawn Forth (Communication), Vivian Lin (5th Unionville), and Wayne Morrison (SWC / Communication)

Absent: 100th Markham, 10th Richmond Hill, 1192nd Markham, 1st Alliston, 1st Bracebridge, 1st Bradford, 1st Burks Falls, 1st Chesley, 1st Coldwater, 1st Creemore, 1st Elmvale, 1st Everett, 1st Flesherton, 1st Gravenhurst, 1st Lucknow, 1st Mapleview, 1st Mildmay, 1st Mount Forest, 1st Northridge Salvation Army, 1st Nottawa, 1st Painswick, 1st Port Elgin, 1st Richmond Hill, 1st Sauble Valley, 1st Shelburne, 1st Simcoe County MedVents, 1st Simcoe Phoenix, 1st Sutton West, 1st Thornhill, 1st Tottenham, 1st Unionville, 1st Woodbridge, 1st York Region MedVents (Newmarket), 22nd Markham, 23rd Markham, 2nd Innisfil, 2nd Unionville, 2nd Wasaga Beach, 2nd Washago, 333rd Markham, 3rd Aurora, 3rd Collingwood, 3rd Orangeville, 3rd Parry Sound, 4th Barrie, 4th Markham, 4th Midland, 5th Hanover, 5th Richmond Hill, 7th Markham, 8th Barrie, and 8th Oak Ridges.

Regrets: Charmaine Crawford (2nd Washago), David Williams (SWC), Fran Walker (4th Orangeville), Gail Jackson (1st Bracebridge), Hans Uhr (SWC), Jim Finnigan (1st Lucknow), John Chin (1st Markham York Region MedVents), Katherine Faulkner (4th Midland), MJ Reid (1st Gravehurst), Rick Lamon (1st Chesley), Rob Finlayson (SWC) and Ruth (Teal) Milligan (1st Sutton West),

PLAN:

Welcome...CK3

Kit C welcomed everyone at 9:31 by informing them to access the website [Slido link](#) [**Slide 2**] in order to ask questions at any time throughout the meeting and they would be answered by popularity as we moved through the [agenda](#) [**Slide 3**]. Other questions would be answered during the "Recap Session / Parking Lot Items" or in writing following the meeting and posted on the [Council site](#) under "Meeting Q&A – 202108".

Moment of Reflection – Gone Home...CK3

Kit paused for a few moments to remember Scouter John Ball, 1st Bracebridge who passed since our last Council meeting [**Slide 4**]

Minutes Approval (January 16, 2021) & Action Items Reviewed...Bob M

One Action Item remained from the April 24 meeting - Breakout Session Recap Session - #2 – Nicole D Team - **School board permits for Scout Groups** – "are generally expired (April 1) with no Scouts Canada Liability Insurance certificates available to pass to the school boards. Rosalie Pelkey (COSC) normally coordinates but appears to have no update. Action: CK3/CVR to bring to national attention." Nicole (Nikki) D stated all York Region Groups had received their certificates. If any Group has not received theirs, they are to speak to their RM/GSS, contact her directly: Nicole.donadio@scouts.ca or speak with Rosalie Pelkey at the Central Ontario Service Centre in Oshawa.

There being no other outstanding actions remaining from the April 24 meeting and no objections, the minutes were approved; moved by Greg Peach and second, Brenda Laird.

Recognition – Silver Acorn

Two Scouters received recognition at the meeting. The CK3 extended their congratulations to Wayne M. and Bob M on achieving the Silver Acorn (for especially distinguished service that extends beyond the group or section level). Peck Yap amplified

details on each award with a short backgrounder. Congratulations to both recipients at [SWC CST Meeting Council Key 3 Updates - 202108](#) [**Slides 6-8**]. Kit C mentioned that the [Council Recognition site](#) would be updated shortly.

General Updates...Kit C [See Slide Presentation: [SWC CST Meeting Council Key 3 Updates - 202108](#)]

- **Ice-Breaker...** Kit C [**Slide 9**]
 - Using the slido site again, Kit C asked:
 - What are you looking forward to?
[responses: Camping, being outdoors, getting together, etc]
 - What are your concerns/worries?
[responses: Mental health, losing Scouters, etc]
 - Results are here: [Ice Breaker Results](#).

- **Introducing our New CYC – Mandy Chung...** Kit C [**Slide 10**]
 - After a short introduction by Kit, Mandy mentioned she looks forward to meeting everyone in person. She thanked Kit C, Nicole D and Jason Gingrich for their warm reception with a special thanks to Jason for a thorough handover.

- **Registration (Youth and Volunteers)...** Nicole D [**Slides 11-18**]
 - Registration opens on September 1 to returning members and members who lapsed from the 2019-20 year; registration opens September 15 to all others. [**Slide 11**]
 - Registrants who are not active members can join immediately and take advantage of the fall session (September 2021-December 2022). [**Slide 11**]
[Secretarial note: See "**Parking Lot**" notes]
 - There are two capacity fields in myscouts to be aware of regarding the September registration period. [**Slides 12-13**]
 - Registration for ONLY the remainder of 2021 has been shut off as of August 13th. So we won't have anyone registering from August-December 2021. [**Slide 14**]
 - Remember to set your Group fee [**Slide 14**] [Secretarial Note: needs only to be completed if the Group has an additional fee]
 - Scouter renewals emails for SY 2022 have started being delivered; Codes of Conduct will come out September 1 [**Slide 14**]
 - Over 1900 parents have signed up to receive notice when registration will open nationally (as of August 13th).
 - Refunds will be allowed on 2022 registrations until January 2022

- Groups wishing to prioritize registrations for youth of volunteers (Scouters) should discuss with respective Relationship Managers/Group Support Scouters (RM/GSS). Chuck H indicated a “work-around” is to have the active Scouter-parent work with the Group registrar to raise the capacity by one to register their child. Nicole was asked to push National for a clear methodology to deal with this enduring issue [**Action: Nicole D**]
 - Youth registrations are anticipated to open online Sept 15 at 00:01 AM
 - Wait lists will disappear from Scoutstracker August 30 but the info will be retained through RMs/GSS
 - For Beaver registration 2022 in September, youth must have been born latest December 31, 2016; ie, youth must be 5 years old latest December 31, 2021. There will be an exception process available to GCs, but we are not sure how this works yet. We will keep you informed. [**Action: Nicole D**]
Nicole: See answers in the Q and A.
 - Pandemic Standard. Our Council is currently in Stage 4 with up to 100 persons permitted outdoors; 25 indoors and camping is allowed for all sections. Read the [Pandemic Standard](#) for all of the details. [**Slides 16-17**]
 - Hopeful that Scouts Canada properties will be available for booking soon – waiting to see September 1. Groups must ensure they adhere to their municipal health directions – contact respective RM/GSS
 - With “Wave 4” potential this year, the CK3 will pass any new regulations to Groups within 24 hours as it relates to pandemic stage movement.
 - Scouts is needed now more than ever . . . we have proven we can operate [**Slide 18**]
 - See the “**Trello Boards**” for updated information - a one-stop shop for all resources and information relevant to Scouters in Shining Waters Council: [Shining Waters Council's Trello Board](#) . There is also one for Scouts Canada (videos available): [Scouts Canada's Trello Board](#)
- **Fall Program – Around the World in 60 Days** ... Nicole D for Consuela St.John [**Slide 19**]
 - We will need “explorers”! Coming in October 2021 ...
 - Based on Scouts Canada’s “Scouts for Sustainability” program
 - Guide should be issued August 18
 - **GTC/SWC/CEC ScoutCon – September 25** ... Nicole D for Consuela S
 - Watch for upcoming details
 - **Calendar SY2021/22** ... Nicole D [**Slide 20**]
 - Take a look at upcoming key dates nationally
 - [Fall Calendar 2021](#)

- **Getting Back to School (& Scouting) ...** Nicole D [**Slide 21**]
 - Key takeaways from Ontario's back-to-school plan:
 - Staff and teachers will not be required to take COVID-19 vaccines.
 - Students from Grade 1 to 12 are required to wear masks indoors (with exceptions such as low-contact physical activity and during eating).
 - Staff and students must screen themselves every day using the tool provided by the province.
 - Anyone experiencing symptoms per the provincial screening tool should not attend school.
 - School boards are expected to have all ventilation systems inspected and in good condition before the start of school year.
 - May Scouters enquire whether members are vaccinated? Ans: No, not at this time. We need written guidance. [**Action: Nicole D**] See answer in Q and A.

Breakout Session (60 minutes) led by Relationship Manager (GSS/SRM) ... Kit C

- **Briefing [slide 22]**
 - Each attendee could choose any of the three topics for discussion and change back and forth amongst breakout rooms:
 - Registration
 - Volunteer Recruitment
 - Fall Program

DO:

Breakout Session Recap Session...Kit C [let him know if breakout discussion by topic works]

- Registration (Chuck H):
 - Setting Group capacity remains a challenge especially not knowing if current Scouters would continue; therefore, set capacity as if Scouters will re-register
- Volunteer Recruitment (Brenda L):
 - Maximize employment of youth volunteers, high school to get volunteers
 - Target those wishing to be teachers, fire, police
 - National has a project to focus more friendly, inviting messaging towards new volunteers
 - Need for Scouters to meet parents at first meeting
 - Get Woodbadge Part 1 completed quickly using mentors and checklists

- Respect in Sports (for Activity Leaders) is becoming due this year for many Scouters – still through David Huestis Learning Centre
- [Volunteer Recruiting online](#)
- Fall Program (Bob P):
 - School permit issues remain including space challenges
 - More work required to increase outdoor programming such as use of [SWC Trello Board](#) and [SC Trello Board](#)
 - Trading of experiences in re-opening; more success at senior levels (Troop and Company)
 - Parents are reticent to work with youth but we remain optimistic for the future

REVIEW

Parking Lot...CK3 [Q & As Slides 24 to 31]

- **Will current members have a chance to secure their spots?** Ans: As in years past, current registered members will have a two week window to secure their spot with their Group. On September 15 registration will be open for new and lapsed members. Everyone can register for 2022 when it is convenient for them – all the way into January 2022 and beyond [**Slide 25**]
- **Covid screening for each participant and volunteer for every meeting. Is this the requirement?** Ans: Scouts Canada has modified a set of questions that are used in provincial guidance for Scouters to use and developed a standard screening checklist that will be made available. No temperature checks or physical checks are required. No paper copy or digital record of the participant self-assessment is required. A question is included in the attendance checklist to confirm this has been completed. Only a confirmation checkmark on the attendance record is required for the Scouter in Charge's records [**Slides 26 - 27**]
- **Please confirm refund policy allows for refunds until January 2022.** Ans: Scouts Canada will be offering the same refund policy as last year with regards to early registration (before Jan 1, 2022). Parents who register their children in Scouting this fall for the 2022 Scouting Year will have until January 30th to request a refund. The information below will be added to the JOIN and FAQ sections of Scouts.ca: Refund Terms –
 - A parent may apply for a refund by selecting the "Request a Refund" option from their MyScouts account.
 - Refunds will be issued for 2022 registrations completed:
 - On or before 1 January 2022, if refund request is received on or before 31 January 2022

- After 1 January 2022, if request is received within 30 days of registration completion date
- No refunds outside above stated time-frame.
- Refunds are issued in the manner in which the original payment was made
[**Slides 28-29**]
- **Regarding tents and camping – one person to one tent or has this changed?**
Ans: Sharing of tents is permitted within patrols, providing patrols maintain separation (minimum of 2m) from other patrols for the duration of the activity – note, this is only during Stage 4. See Stage 4 Pandemic Standard for more details.
[**Slide 30**]
- **When will Scouter and youth registration become unified (happen at the same time)?** Ans: We don't know! But this is a great question and we will follow up. [**Slide 31**] [**Action: Nicole D**]

Adjournment...CK3 . . . Kit C noted that all Scouting roles were being reviewed now for September 1 at GC and Council levels. He also reminded:

- [Camp Wildman Work Day](#), Sunday August 22 for everyone to sign-up to help.
- How to insert a Top Section Award into myscouts - see the link "[Top Section Award on the Council Site - under "Pre-Reading Materials"](#)".

The meeting was adjourned at approximately 11:35 AM.

[Secretarial Note: Next Council Service Team meeting – late October/early November via Zoom videoconferencing]

Weblinks

- Council Website: <https://www.scouts.ca/SWC>
- Council Facebook Discussion Forum: <https://www.facebook.com/groups/shiningwaters/>
- [Pre-Reading Materials](#) for this meeting