

WELCOME BACK TO SCOUTING

Meeting requests for Provincial Operating Plans



Scouts Canada has developed a **step-by-step approach to the return to Scouting** that meets or exceeds requirements of provincial health authorities and incorporates recommendations of ministries of education and follows the same step by step approach school boards are planning for the return to school. Our goal is to ensure we are doing our part to reduce the risk of transmission of COVID-19 among our youth, Scouters, parents, volunteers and others while providing a fun and engaging Scouting experience for our youth.

Under our safety guidelines and following provincial recommendations, starting September 1, 2020, Scouts Canada will be moving to **STAGE 2** of our step-by-step return to Scouting. This means, in-person Scouting will be allowed, but **outdoors only** and with a maximum number youth participation. This measured return to in-person activity mitigates the risk of COVID-19 transmission for our youth and volunteers, with participation being completely voluntary. We believe that members should come back to Scouting when they and their families feel comfortable.

Provincial Operational Plans

Some provinces require the development of operational plans specific to business and services in their province. In addition, some provinces require the use of the province-specific self-assessment screening questionnaire. These are not required to be submitted to any organization but must be available if required (electronic / soft-copy should suffice). The following list of hyperlinks provides access to all of the materials that should be requested by a Provincial Health Authority if required. It should not be necessary to carry all of these for each trip but may be required to show, if requested, the materials used for the development of an "Operational Plan".

- [1. Introduction to Framework: Step-by-Step Guide](#)
- [2. Pandemic Program Standard](#)
- [3. Frequently Asked Questions](#)
- [4. Resources](#)
- [5. Cleaning and Disinfecting for Meetings](#)
- [6. Hand Hygiene for Meetings](#)
- [7. Drop-Off / Pick-Up Guide](#)
- [8. Supporting a Symptomatic Person Guide](#)
- [9. Scouter Communication Template](#)

Pandemic Standard:

1. Physical Distancing / Mass Gathering
2. Vulnerable Populations
3. Cleaning & Hygiene
4. Screening
5. Personal Protective Equipment
6. Emergency Response & Risk Management
7. Food Provision
8. Overnight Camping
9. Decision Making / Approvals

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Section Specific Requirements for Operational Plans

As part of normal Scouts Canada operations, as well as meeting the specific requirements for provincial operational plans. All sections/groups and activity leaders must prepare and have accessible a section and activity specific **Emergency Response Plan (ERP)** including an activity specific **Risk Management Plan**. In addition, it is mandatory to complete the **Modified Adventure Activity Form ("MAAF")**, **Attendance (Tracing) Sheet** and confirm completion of the **self-assessments** conducted by the youth, parents and all activity participants.

1. **Emergency Response Plan—Junior Sections**
2. **Emergency Response Plan—Senior Sections**
3. **Modified Adventure Application Form (Pandemic Stage 2)**
4. **Meeting Space Risk Assessment**
5. **Scouting Activity Attendance Log**
6. **Self-Assessment Screening Checklist**

Requests for Provincial or Municipal Health Authorities

If your group, section or Scouters require assistance to answer requests by an authorised health authority or occupational health inspector, please contact your SRM or CK3 member. In addition, Scouts Canada (National HQ) is ready to provide assistance.

Operational Plan Requirements:

Identification and documentation of unique risks and solutions that include:

- Active screening for volunteers/participants;
- Facilitating physical distancing;
- Facilitating personal hand hygiene and respiratory etiquette;
- Ensuring adequate daily cleaning and disinfection of frequently touched surfaces;
- Following guidelines on PPE/masks;
- Communicating COVID-19 public health measures;
- Incorporating guidance on accountability and monitoring into your plan.
- Copies of schedules and checklists (forms / attendance logs) to support your plan.